

# RAMADA®

BY WYNDHAM  
LOUGHBOROUGH

## YOUR SPECIAL DAY...

Congratulations on your forthcoming wedding!

Thank you for contacting the Ramada Loughborough hotel with a view to holding your Wedding Reception with us.

The hotel has been recently refurbished and is conveniently located hotel in the heart of the town of Loughborough.

At the centre-point of the hotel is its delightful courtyard, complete with its fountain – a superb area to enjoy drinks with your guests. Overlooking the Courtyard are the hotel's lounge, Bar and Courtyard Restaurant.

The hotel is designed in an attractive Georgian style and offers a range of banqueting suites to suit your requirements.

### The hotels facilities include:

- ♥ 78 en-suite bedrooms
- ♥ Banqueting Suites for wedding parties of 15 - 120 people
- ♥ The Courtyard Restaurant
- ♥ Full licensed bar and lounges overlooking the hotels courtyard

For more information and a tour of our hotel, please contact us for an appointment to discuss your wedding reception in detail.

## **CAPACITY BY SETUP**

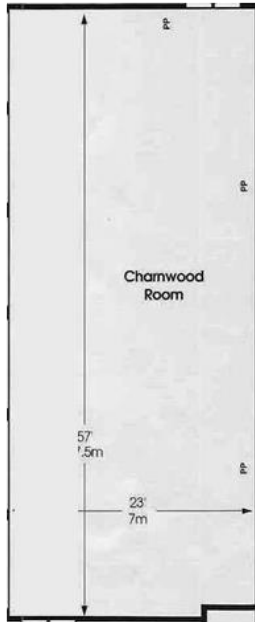
Room	Boardroom	Cabaret	Classroom	Dinner	Theatre	U Shape
The Charnwood Suite	50	100	60	100	200	40
The Queens	22	24	22	22	48	0
The Kings	22	24	20	22	30	15
The Restaurant	40	100	50	80	150	50
The Balcony	4	0	4	0	0	0
The Quorn	12	16	12	12	15	10



## **ROOM HIRE RATES**

	<b>Half Day</b> (up to 4 hours)	<b>Full Day</b> (4 hours and above no limit)
Charnwood Suite	£120.00	£200.00
Queens Boardroom	£70.00	£100.00
Kings Boardroom	£60.00	£90.00
Restaurant	£130.00	£220.00
The Balcony	£60.00	£100.00

## Room Size and Capacity's

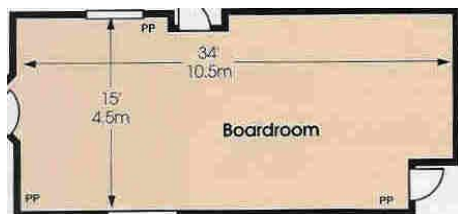
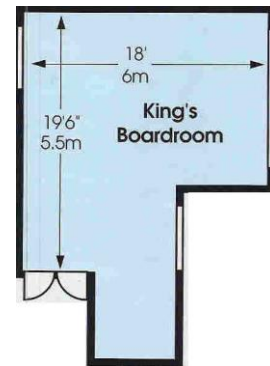


### THE CHARNWOOD SUITE

Located on the ground floor with its own private bottled bar, the Charnwood Suite can accommodate wedding breakfasts for up to 90 people and evening reception of 150 people.

### THE KING'S BOARDROOM

The newly refurbished room is located on the ground floor adjacent to the hotels bar area. The King's Boardroom can accommodate up to 25 people for private dining..



### THE QUEENS BOARDROOM

Ideal for up to 30 people the Boardroom overlooks the hotels courtyard area.

## DRINKS PACKAGES

Choose your arrival drink, toasting drink and wine for your meal.

### Arrival Drinks

- ♥ Kir Royale
- ♥ Bucks Fizz
- ♥ Prosecco
- ♥ Champagne
- ♥ Pink Gin
- ♥ Pimm's and lemonade
- ♥ Corona
- ♥ Estrella
- ♥ Gin and Tonic
- ♥ Mojito



### Toast

- ♥ Champagne
- ♥ Bottega gold (premium prosecco)
- ♥ Bottega Rose (pink prosecco)
- ♥ G.H Mumm Cordon Rouge Brut
- ♥ Veuve Clicquot Yellow Label Brut
- ♥ Bucks Fizz
- ♥ Kir Royale



### Wine

#### White

Antonio Rubini Pinot Grigio  
Tekena Sauvignon Blanc  
El Velero Verdjo Blanco

#### Red

Marques De Morano Rioja  
Tekena Merlot  
El Vlero Tempranillo Tinto

#### Rose

Parini Pinot Grigio Blush  
El Velero Tempranillo Rosado



# **EVENT MENUS**

## **MENU 1**

2 COURSES - £12.95

3 COURSES - £14.95

### **STARTER**

SEASONAL SOUP OF THE DAY

### **MAINS**

VEGETARIAN CRUMBLE

*TOPPED WITH CHEESE AND TOMATO SAUCE*

*VEGAN OPTION AVAILABLE ON REQUEST*

ROAST CHICKEN BREAST

*TOPPED WITH GRAVY AND SERVED WITH ROAST POTATOES*

*AND SEASONAL VEGETABLES*

### **DESSERT**

CHOCOLATE FUDGE CAKE

*SERVED WITH CHOCOLATE SAUCE AND FRESHLY WHIPPED CREAM*

## **MENU 2**

2 COURSES FOR £16.95

3 COURSES FOR £18.95

### **STARTER**

SEASONAL SOUP OF THE DAY

CHICKEN LIVER PATE

*SERVED WITH TOAST AND ALE CHUTNEY  
ON A BED OF MIXED LEAVES*

### **MAINS**

VEGETARIAN CRUMBLE

*TOPPED WITH CHEESE AND TOMATO SAUCE  
VEGAN OPTION AVAILABLE ON REQUEST*

ROAST SALMON

*SERVED WITH ROASTED NEW POTATOES AND  
A CREAMY WHITE WINE SAUCE*

CHICKEN BREAST WRAPPED IN BACON

*SERVED WITH ROASTED POTATOES AND  
TOPPED WITH TOMATO RAGU*

### **DESSERT**

NEW YORK VANILLA CHEESECAKE

*SERVED WITH RED FRUIT COULIS*

LEMON TART

*SERVED WITH FRESHLY WHIPPED CREAM AND RED FRUIT COULIS*

## **MENU 3**

2 COURSES - £20.95

3 COURSES - £22.95

### **STARTER**

SEASONAL SOUP OF THE DAY

GRILLED HALLOUMI

*SERVED ON A BED OF MIXED LEAVES*

CAJUN CHICKEN STRIPS

*SERVED WITH A FRESH SALAD*

### **MAINS**

STUFFED PEPPER

*TOPPED WITH A ROASTED RED PEPPER SAUCE*

PANCETTA WRAPPED CHICKEN BREAST, STUFFED WITH MOZZARELLA

*TOPPED WITH A ROASTED RED PEPPER SAUCE*

BRAISED RUMP STEAK

*SERVED WITH MASHED POTATOES AND RED WINE SAUCE*

### **DESSERTS**

CHOCOLATE BROWNIE

*DRIZZLED IN CHOCOLATE SAUCE AND SERVED WITH ICE CREAM*

PROFITEROLES

*DRIZZLED IN CHOCOLATE SAUCE*

STRAWBERRY CHEESECAKE

*SERVED WITH FRESHLY WHIPPED CREAM*

## Evening Buffet

The buffet will include sandwiches, wraps & crisps.

Please then choose either:

6 Items for £11.95

8 Items for £13.45

10 Items for £15.95

Additional Items may be chosen for £2 per item per person.

<u><i>Cold Dishes</i></u>	<u><i>Hot Dishes</i></u>	<u><i>Sweet Dishes</i></u>
Pasta Salad	BBQ Drumsticks	Vanilla Cheesecake
Bread & Olives Selection	Chicken Goujons	Profiteroles
Selection Of Cold Meats	Pizza	Fresh Fruit Salad
Quiche (Vegetarian Option Also Available)	Spicy Chicken Wings	Chocolate Fudge Cake
Potato & Chive Salad	Pork Pies	Lemon Tart
Coleslaw	Spring Rolls	
	Vegetable Samosa	
	Open Jacket Potatoes	
	Honey Mustard Chipolatas	
	Garlic/Cheesy Garlic Bread	
	Potato Wedges	
	Chips	

## **Something Different**

Choose items from our alternative buffet menu

1 Main £11.50 per person

2 Main £15.00 per person

3 Main £17.50 per person

Additional items are available at £3.50 per person per item

Mini Fish and Chips

Chicken Tikka Masala

Chicken Thai Curry with Rice and Naan

Pork Stroganoff

Chicken a la king

Roast Salmon, With Herb Cream Sauce

Chilli Beef and Rice

Beef Lasagne

Sheppard's Pie.

Indian Selection – Bhaji's, Samosa's Pakora

Oriental Selection – Chinese Samosa's, Spring Roll's, Wonton's  
*(Vegetarian Versions of The Above Available Were Possible.)*

## **Children's Own Buffet**

Minimum 10 children

£7.95 pp

Assorted Pizza

Selection of sandwiches

Chips

Chicken Goujon's

Cheese & pineapple

Sausage rolls

Fish Goujons

Jelly and Ice Cream

## **Accommodation Packages**

Why not take advantage of our bedroom facilities?

If you book your Event at the Ramada Loughborough Hotel, we can offer you and your party special reduced Wedding rates.

Each one of our rooms has en-suite bathrooms, colour TV with pay per view movies, radio, hairdryer, direct dial telephone, Tea & Coffee making facilities and access to a local Gym.

All our rooms are non-smoking and we also offer bedrooms which are fully accessible for disabled guests.

Rates Start from - £60:00 Bed and Breakfast but depend on availability.



### **Extra services**

Complimentary overnight stay in the bridal suite

Complimentary Table cloths

Complimentary Master of Ceremony's

Complimentary Cutlery and plates

Complimentary White satin napkins

Complimentary use of cake stand and knife

Complimentary Glassware

DJ till 1 am - £300

## **Ramada Loughborough Wedding Terms and Conditions**

1. All bookings are confirmed only after booking form and paperwork signed and returned all relevant deposits are paid. Ramada Loughborough reserves the right to cancel your function if payment conditions are not upheld. Receipt of your booking deposit confirms your acceptance of all terms and details.
2. Venue Hire secures your Wedding Reception at Ramada Loughborough. Provisional accommodation can only be held until one month before the wedding reception, at which stage all non-confirmed accommodations will be released.
3. Deposits are non-refundable or transferable.
4. In the event of a cancellation, the following Cancellation Charges will be applicable:
  - 19 – 12 weeks prior to event – 20 % of the estimated value
  - 12 weeks prior to event – 50 % of the estimated valueIt is advisable that you take out wedding insurance for the cover of an unforeseen cancellation.
5. Two weeks prior to your Event the remainder of your account is to be settled to secure your booking.
6. Four weeks prior to your Event, a finalised arrangements list will be issued to be agreed by both parties, any alterations to your event after this point may result in a supplementary cost being charged to your account.
7. All costs will be billed to the Bride and Grooms account (food, guest's accommodation, entertainment etc.) unless alternative arrangements have been agreed prior to your event. If guests wish to pay for their own accommodation the cost involved will be deducted from the Bride and Grooms account.
8. Any extra costs in your event will be added to the Bride and Grooms account.
9. The hotel reserves the right to bill any items missed from the first bill at a later date.
10. In circumstances where the venue has made any changes to the clients file to accommodate clients wishes the hotel reserves the right to cancel function if the minimum revenues can not be achieved to run the event due to clients change in circumstances and budgets.
11. The Hotel also reserves the right to re bill if an oversight has been made from client's final payment or to amend back to original contract if any agreement through sales has had a negative effect on hotel revenues.
12. No pet policy in the Ramada Loughborough, exception made for guide dogs
13. Events can only be paid via Credit/Charge/Debit Card or Cash.
14. Special dietary requirements need to be arranged at least four weeks prior to the Event.
15. Check in after 14:00pm, unless special arrangements have been made.
16. Hotel check out time is 11.00am.

17. Ramada Loughborough reserves the right to alter pricing without prior notification.
18. The Bride and Groom are responsible for the behaviour and actions of their guests while at Ramada Loughborough. Inappropriate behaviour may result in your event being stopped early or cancelled.
19. The Hirer shall pay for any loss or damage to any part of the hotel premises, or to any fixtures, fittings and equipment which are caused by the Hirer or guest or paid servants. We will not be held responsible for damage to any article brought onto the premises. The Hotel shall not be liable for any loss or damage except within the constraints of the hotel Proprietors. Act 1956. In the case of the loss or damage to the hirer it must be reported and then recorded at the time with the Duty Manager.
20. The hotel shall not be responsible for the failure to provide facilities contracted for the event of it being prevented from doing so as a result of "Force Majeure" or any other cause beyond its control. This includes industrial disputes, orders or regulations issued by Central Government, Riots, Floods, Fire Epidemics, alterations or redecoration of the Hotel. The Hotel will not be responsible for any loss or damage or costs as a result.
21. The hotel reserves the right to alter function rooms depending on guest numbers.
22. No outside alcohol can be brought onto or consumed on our licensed premises. No exceptions of any kind are made in this regard. The hotel will charge the bridal account automatically or individual guest should this policy not be adhered to.
23. The hotel reserves the right to charge full room tariff should we not be able to re sell the room due to any of the following.
  - Smoking in a non-smoking room.
  - Breakages rendering the room incomplete to resell to another guest.
  - Specialist room cleaning including carpet shampooing required.
24. Any additional charges made to a bill due to items being missed or damages will be charged later to the original card used to confirm your booking.
25. We cannot accept responsibility for outside contractors and service providers.
26. All our food suppliers are subject to strict guidelines for delivery, food storage and subsequent food quality and hygiene. We cannot take responsibility for cakes that are not purchased from one of our approved suppliers.
27. In the event of cancellation, we regret that pre-payments and deposits will not be refunded under any circumstances. Cancellations must be sent in writing. Should we not be informed of your cancellation in writing, the Hotel will look to recover any loss of profit. On late cancellations, the hotel reserves the right to recover any loss of profit incurred.
28. We have a 7-day lost and found policy which means we can only keep an item found for that amount of time. It is the guest's responsibility to check for all personal belongings at the hotel before departure. Any items found will be listed at reception and can be collected within that time frame or will have to be sent to the customer at their expense and must be paid before in advance.

29. Any variations to the original contract would need to be authorised by Ramada Loughborough and then subsequently changed on your function sheet as an accepted variation. All authorised variations are recorded in writing only by updating your function sheet; email and verbal conversations are not accepted as authorised variations to the original contract. An updated function sheet would be sent to you at the appropriate time detailing any such requests for variation that we have agreed to. We regret that no verbal agreements will be accepted or recognised if not then confirmed by ourselves in writing on an updated function sheet. All of our agreed variations are only accepted in this manner.

30. **We recommend that all our clients take out Wedding Insurance for their event.**

Name of Bride \_\_\_\_\_

Name of Groom \_\_\_\_\_

Date of Wedding Reception \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

#### PRINT THESE TERMS & CONDITIONS

*We may take the opportunity to update our terms from time to time, it is the customer's responsibility to check any updates or at any time an updated terms and conditions can be obtained through our reception team.*

